MANITOBA

ANNUAL REPORT
1982-83

The Department of
Municipal Affairs

84- 3215 /

MANITOBA

ANNUAL REPORT

1982-83

The Department of
Municipal Affairs

MANITOBA

MINISTER OF MUNICIPAL AFFAIRS

WINNIPEG
R3C 0V8

Her Honour Pearl McGonigal,
Lieutenant Governor of Manitoba,
Room 235 Legislative Building,
Winnipeg, Manitoba.
R3C 0V8

May It Please your Honour:

I have the privilege of presenting to you the first Annual Report of the Department of Municipal Affairs. This report was prepared under the direction of my predecessor, The Honourable A.R. Adam, former Minister of Municipal Affairs.

Respectfully submitted,

Andy Anstett

MANITOBA

DEPUTY MINISTER OF MUNICIPAL AFFAIRS

WINNIPEG R3C 0V8

Honourable Andy Anstett
Minister of Municipal Affairs.
Room 330 Legislative Building
Winnipeg, Manitoba.
R3C 0V8

Sir:

It is a pleasure for me to present to you the first Annual Report of the Department of Municipal Affairs. The report details activities of the Department for the year ending March 31, 1983

Respectfully submitted.

Gerald D. Forrest

Table of Contents

Letters of Transmittal

Report of the Deputy Minister 1

The Department of Municipal Affairs 2

- Administration Branch 3
- Assessment Branch 3
- Budget & Finance Branch 6
- Municipal Planning Branch 13
- Municipal Services Branch 21
- Provincial Planning Branch 22
- Research Group 24

Legislation 25

Publications 26

Boards and Committees 27

- Municipal Board 27
- Municipal Employee's Benefits Board 27
- Municipal Advisory Committee 27
- Civic Service Board 27
- Leaf Rapids Town Properties 27
- Report of the Manitoba Assessment Review Committee 27

Department of Municipal Affairs Offices 29

Report of the Deputy Minister

The mandate of the Department of Municipal Affairs is to provide municipal governments in Manitoba with sound advice, guidance and assistance; to administer the various Acts and Regulations pertaining to municipal governments; to advise and assist municipal governments in providing stable financial controls; to provide planning advisory service to planning districts, municipal governments and northern communities; to develop policies and programs to meet the changing needs of municipal governments; and to maintain and foster good municipal-provincial relationships through co-operation and consultation with municipal governments and organizations.

Close communication with municipal governments, the Union of Manitoba Municipalities, the Manitoba Association of Urban Municipalities and the Manitoba Municipal Administrators Association has reinforced the view that all levels of government share the difficult task of serving their electorate well — despite increasing program costs, limited revenue bases, and increased public awareness and demand for programs. In this, our first Annual Report, we acknowledge the co-operation and contribution made by municipal governments and organizations in serving Manitobans.

Manitoba municipalities are generally in strong and healthy financial shape, aware of current economic trends and planning wisely for future growth.

1982 marked the centenaries of 16 Manitoba municipalities. Per capita grants from the Province are paid to support birthday celebrations.

A major milestone in land use planning was reached when approval authority for subdivision of land was transferred from the Province to the Selkirk and District Planning Area Board in November of 1982. The transfer of approval authority is the final step in the land use planning process which, under provisions of The Planning Act, encourages local governments, united in Planning Districts, to assume full responsibility for local land resources.

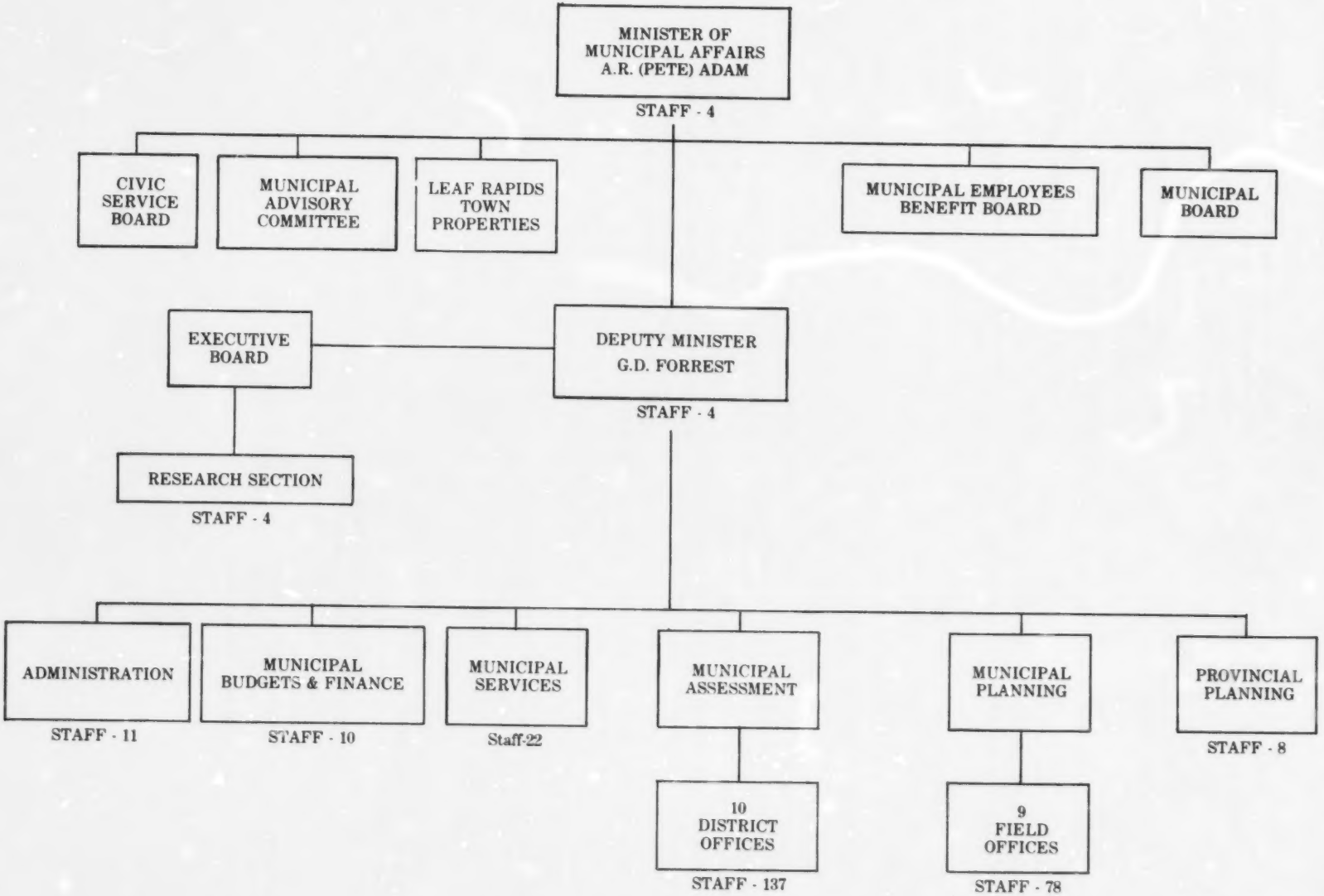
A second planning district, Cypress, received subdivision approval authority in January of 1983.

A subject of major concern to the Department is the assessment issue. The Report of the Manitoba Assessment Review Committee was released in 1982 and, at the direction of the Minister, a staff review of the impact of selected recommendations commenced. The staff review, co-ordinated by the Research Section of our Department, included input from representatives of all Government departments. Review results were published and distributed to municipalities, school divisions and interested citizens.

The Research Section was formed within the past year to assist department staff in developing and implementing programs and policies to address the ever-changing needs of municipal corporations.

A Main Street Manitoba Program was introduced this past year. The program provides grants to local governments and business people working together to improve the appearance of Manitoba's main streets.

In the coming year, Department staff will continue to work closely with Manitoba municipalities and continue to provide them with the best possible advice and assistance. Personal contact with local governments is a tradition which we strive to maintain and strengthen.



MARCH 31, 1983

Administration Branch

Service .... to the Department of Municipal Affairs.

The Branch provides internal policy guidance and directs the general operation of the Department. Functions include budgeting. expenditure control, personnel, staff training.

Soliders Taxation Relief By-laws are administered through the Branch. In the year ending March 31, 1983, $3,108.59 was paid to 11 municipalities including the City of Winnipeg.

Municipal Assessment Branch

Service ... the Branch provides a complete assessment service to all municipal corporations in the Province except the City of Winnipeg. In addition, the Branch prepares annually an equalization of assessments for the entire Province including the City of Winnipeg and a balanced assessment for school tax purposes.

Assessment services are provided through the following programs:

1. Assessment revision
2. Preparation of new assessments
3. Equalization of assessments
4. Calculation of balanced assessment
5. Special projects.

All associated costs are recovered from municipal sources except for those costs associated with services not related to municipal assessment. These include preparation of equalized and balanced assessment, research, staff training, data storage, and special projects requested by government.

The municipal assessment service is directed by the office of the Provincial Municipal Assessor in Winnipeg and carried out by staff in ten rural centres.

Assessment Revision

The assessment revision program provides for the maintenance and annual revision of records such as property ownership, legal description, assessment value and address changes.

The taxable assessment increase is mainly due to the substantial increase in the number of taxable farm dwellings and increases resulting from the re-assessment program.

Annual Courts of Revision are held in each municipality to revise the real property, business and personal property assessment rolls. In 1982, complaints to the Courts of Revision totalled 2,094. Of these, 36 were appealed to the Municipal Board and 19 to the Court of Queen's Bench.

Assessment Revision

	1981	1982			
	GRAND TOTAL	REAL PROPERTY	BUSINESS	PERSONAL PROPERTY	TOTAL
Number of Properties Added	9,337	9,860	1,022	56	10,938
Value of Addition	$30,636,470	$34,254,370	$2,489,900	$ 497,490	$37,241,760

* Statistics used are for December 31, 1981 to December 31, 1982.

New Assessments

The preparation of new assessments involves the re-assessment of a selected number of municipalities annually.

In 1982, the following municipalities were assessed for 1983 taxation purposes. These operations involved the valuation of approximately 38,000 properties.

Completed for Use in 1983	Planned for 1984	Northern Communities
R.M. of Boulton	R.M. of Gilbert Plains	Dallas Red Rose
R.M. of Hillsburg	R.M. of Grandview	Fisher Bay Settlement
	R.M. of Dauphin	Fishing Lake
R.M. of Clanwilliam	L.G.D. of Park	Harwill
R.M. of Minto	R.M. of Rosedale	Cross Lake
R.M. of Odanah	R.M. Russell*	
Village of Hamiota	R.M. of Silver Creek*	
R.M. of Morris	R.M. of Argyle	
R.M. of Roland	R.M. of Dufferin	
R.M. of Thompson	R.M. of Roblin	
Village of Cartwright	R.M. of Victoria	
R.M. of Albert	R.M. of Pipestone	
R.M. of Arthur	R.M. of Wallace	
R.M. of Cameron	R.M. of Archie	
R.M. of Glenwood	Town of Souris	
Town of Boissevain		
L.G.D. of Churchill	City of Flin Flon	
Northern Manitoba: Wekusko		
City of Brandon	R.M. of Daly	
	R.M. of Elton	
R.M. of Coldwell	R.M. of North Cypress*	
R.M. of Eriksdale	R.M. of Lakeview	
R.M. of North Norfolk	R.M. of MacDonald*	
Village of MacGregor	R.M. of Portage*	
	R.M. of Woodlands*	
R.M. of Gimili	R.M. of Lac du Bonnet	
Town of Winnipeg Beach	Village of Teulon	
	L.G.D. of Armstrong	
L.G.D. of Stuartburn	R.M. of Ritchot	
L.G.D. of Piney	R.M. of Minitonas*	
Town of the Pas	R.M. of Swan River*	

* Exempt farm buildings and dwellings:

The Assessment Branch maintains a complete inventory of property in Manitoba and provides information, such as land and building records, ownership records, aerial photographs, sales data, and assessment values to other government departments and agencies as well as to the general public.

In 1982, property transactions passing through the various Land Titles office were processed to update the assessment and tax rolls as follows:

	1981	1982	Difference
TOTAL	25,946	24,558	-5.3%

Changes in value, description and address changes, real owners and leasees were processed by the Branch. These figures do not include changes in value resulting from the re-assessment program.

	1981	1982	Difference
TOTAL	93,013	79,321	-14.7%

Comparison of 1981/1982 data reflects a decline in the amount of new construction throughout the Province. The number of ownership changes during 1982 reached an all time low. This is perhaps understandable given the 20% ± mortgage rates and the general downturn in the economy.

In 1981-1982, the following assessments were added to the tax rolls of the municipalities:

Total Taxable Assessment for Manitoba (Excluding the City of Winnipeg) For the Year 1982 and 1983

	RURAL MUNICIPALITIES		TOWNS		VILLAGES		CITIES		L.G.D.'S		NORTHERN MANITOBA		TOTAL		
	1982	1983	1982	1983	1982	1983	1982	1983	1982	1983	1982	1983	1982	1983	% CHANGE
Assessment Roll Entries	212,543	214,989	47,474	48,280	18,666	18,238	25,736	25,651	43,841	44,298	7,981	8,349	355,671	359,698	1.1%
Real Property	$734,909	$762,069	$256,009	$262,706	$ 54,949	$ 56,378	$191,552	$193,692	$56,215	$59,722	$ 6,109	$ 6,496	$1,299,992	$1,341,364	3.2%
Business Assessment	$ 8,725	$ 9,731	$ 13,100	$ 13,356	$ 2,571	$ 2,609	$ 15,220	$ 15,822	$ 1,271	$ 1,347	$ 295	$ 309	$ 41,182	$ 43,176	4.8%
Personal Property	$ 8,727	$ 9,299	$ 8,900	$ 8,980	$ 468	$ 496	$ 2,600	$ 2,630	$ 1,420	$ 1,969	$ 34	$ 34	$ 22,088	$ 23,267	5.3%
TOTAL	$752,360	$781,260	$278,009	$285,113	$ 57,923	$ 59,283	$209,381	$212,134	$58,906	$63,038	$ 6,438	$ 6,839	$1,363,157	$1,407,807	3.3%

Equalized Assessment

The equalization program involves the annual equalization of assessments of all properties in the Province, including the City of Winnipeg.

	1982	1983	% Change
City of Winnipeg	1,882,869,670	1,924,070,670	1.6%
Province of Manitoba (except Winnipeg)	1,290,774,340	1,326,224,610	2.7%
Total	3,183,644,010	3,250,295,280	2.1%

The balanced assessment is prepared under provisions of The Public Schools Act and forms the basis for the calculation of school levies.

Special projects include such activities as determining rental values of government owned property, property coding and classification, assignment of dwelling units and a variety of projects generally requested by other government departments and agencies.

Assessment Review

The Manitoba Assessment Review (Weir) Committee, which was appointed in 1979, submitted its final report in 1982. In its report the Committee recommends a series of changes to the assessment system in Manitoba.

A series of studies were undertaken by the Department to measure the impacts of the report recommendations.

Four school divisions were selected:

1. Hanover School Division
2. Antler River School Division
3. Intermountain School Division
4. St. James Assiniboia School Division*

This study involves the application of key recommendations in the report, including valuation, classification and assessment, and the elimination of exemptions as they apply to farm buildings. Assessment changes and shifts in taxation were calculated to determine the implications of the major recommendations.

The recommendations of the Committee, now under consideration, involve a new approach to the assessment of property in Manitoba.

* Data provided by the City of Winnipeg Assessment Office.

Municipal Budget and Finance Branch

Service . . . through field accounting assistance to municipalities; through regulation of municipal auditors; through advice and assistance to municipalities in budgeting, borrowing, and developing management controls; through tabulation of financial statistics on Manitoba municipalities.

The Branch provides analytic and administrative services to the Municipal Board in the consideration of borrowing applications from municipalities, school divisions and hospital districts. The Branch also administers a number of programs for the payment of grants to municipalities.

Municipal Accounting and Auditing

The 1981 audited financial statements indicate Manitoba municipalities continue to maintain a favourable financial position.

The Municipal Audit program is conducted by 33 auditors assigned by the Minister of Municipal Affairs to Manitoba municipalities, excluding Winnipeg and Brandon. Assignments are normally held for five years then rotated. An attempt is made to avoid assigning auditors to municipalities in which their practice is located. Auditors appointed are either self-employed or in partnership with other practicing chartered accountants.

Municipal Revenues by Major Source

Gross revenue from all sources exceeded $1,402,000,000 which represents an increase of $86,479,054 over the previous year.
Major sources of revenue for 1981, with comparative figures for 1980 were as follows:

	OTHER REVENUES*		GRANTS IN LIEU OF TAXES		PROVINCIAL MUNICIPAL TAX SHARING		SCHOOL TAX		GENERAL MUNICIPAL TAX	
	1981	1980	1981	1980	1981	1980	1981	1980	1981	1980
RURAL MUNICIPALITIES	13,213.4	9,758.8	2,832.7	2,550.2	4,104.2	3,954.8	48,545.9	49,168.7	36,500.1	31,782.8
L.G.D.'s	5,330.3	4,426.0	4,990.6	4,602.8	727.2	681.7	4,330.9	4,239.0	2,747.5	2,479.7
VILLAGES	1,782.3	1,557.6	434.2	425.6	647.9	621.6	3,917.4	3,903.2	4,815.2	4,276.9
TOWNS	6,972.0	6,089.6	4,548.6	4,054.5	2,230.4	2,151.2	18,224.2	17,585.9	22,764.0	19,204.0
CITIES (Except Winnipeg)	7,284.8	6,869.5	11,980.7	11,902.0	1,924.7	1,851.4	12,853.0	12,949.7	17,307.4	14,965.6
WINNIPEG	99,910.9	97,280.1	36,480.3	34,325.5	14,641.5	14,083.7	138,642.1	144,810.8	193,021.7	182,789.0
TOTAL	134,493.7	126,581.6	61,237.1	57,860.6	24,285.9	23,354.4	226,513.5	232,657.3	277,155.9	235,498.0
% CHANGE	+6.25		+5.84		+3.99		-2.64		+17.69	

* Licences, permits, fines, sales of services, sales of goods, rents, return on investments.

Municipal Expenditures by Major Function

Municipal expenditures in 1981 with comparative figures for 1980 were:

	GENERAL GOVERNMENT		PROTECTION		TRANSPORTATION		RECREATION		DEBT CHARGES		OTHER*		EDUCATION	
	1981	1980	1981	1980	1981	1980	1981	1980	1981	1980	1981	1980	1981	1980
RURAL MUNICIPALITIES	9,194.9	8,228.2	1,567.9	1,578.0	24,454.6	21,806.7	2,388.1	1,656.2	984.1	928.0	14,128.3	10,734.4	49,932.2	50,594.
L.G.D.'s	3,089.3	2,701.4	584.7	579.9	3,708.1	3,137.8	1,294.9	1,187.2	26.0	6.8	2,273.3	1,956.9	6,686.8	6,571.0
VILLAGES	1,528.8	1,383.3	716.8	722.1	1,867.3	1,492.0	572.0	414.1	331.6	302.3	2,237.1	2,094.9	4,105.1	4,110.4
TOWNS	4,510.0	3,871.8	4,471.6	4,152.9	6,277.4	5,637.5	3,532.8	3,033.3	3,858.9	3,629.2	10,581.1	9,295.7	20,317.3	19,648.2
CITIES (Except Winnipeg)	3,936.3	3,707.3	6,766.6	5,974.4	6,256.8	5,665.6	4,244.0	3,586.2	3,622.4	3,128.0	7,823.6	7,767.9	17,739.1	18,856.4
WINNIPEG	31,411.9	25,842.1	83,073.8	74,121.6	62,619.0	60,304.1	45,497.0	40,606.9	52,562.4	50,821.2	46,172.8	39,080.2	154,203.2	161,116.6
TOTAL	53,591.2	45,734.1	97,181.4	87,128.9	105,183.2	98,013.7	57,528.8	50,483.9	61,385.4	58,815.5	83,216.2	70,939.0	252,983.7	260,896.6
% CHANGE 1980 - 1981	+17.18		+11.54		+7.32		+13.95		+4.37		+17.31		-3.03	

* Public Health, Social Welfare, Environmental Planning, Economic Development

Reserve Funds

The total funded reserves held by all municipalities including the City of Winnipeg amounted to $[illegible] at December 31, 1981. This represented an increase of approximately 5.9% over the amount held in reserve funds at the end of the previous year.

	GENERAL		REPLACEMENT MACHINERY		REPLACEMENT UTILITY		OTHER*		OTHER**	
	1981	1980	1981	1980	1981	1980	1981	1980	1981	1980
RURAL	6,118,206	5,767,260	6,459,990	5,111,209	128,430	143,274	268,552	157,193	1,963,392	1,579,620
L.G.D.'s	1,601,916	1,449,622	280,270	233,317	113,563	137,245	32,120	–	242,859	160,099
VILLAGES	852,412	703,015	332,155	277,493	119,891	152,633	10,674	7,132	333,992	187,176
TOWNS	3,896,195	3,546,894	1,823,037	1,477,498	2,136,414	2,102,557	–	–	2,370,358	2,121,416
CITIES (Except Winnipeg)	2,858,714	3,073,088	891,432	7,691,431	1,350,872	799,002	–	–	3,099,109	3,638,367
WINNIPEG	36,699,231	32,682,449	1,271,990	2,674,728	233,525	–	–	–	28,187,779	28,990,946
TOTAL	52,026,774	47,222,318	11,058,674	17,465,696	4,091,695	3,334,711	331,346	164,325	36,187,479	36,578,624

*Other - Replacement - Building repair, office, Bridge, fire equipment.

**Other - investment, capital works, park and recreation facilities, highway and sidewalk improvements and construction, drainage and flood protection, administration buildings, firehalls, garage, cemetary, airport, hospital deficit, ambulance, centennial celebrations.

Capital Borrowing

A summary of Capital borrowing for the calendar year ending December 31, 1982, follows:

Municipal	1981	1982	Increase (Decrease)
No. of Applications	94	55	(39)
No. of Municipalities	47	36	(11)
Amount of Borrowing Authorized	$8,364,833.68	$6,040,572.61	(27.8%)
Amount of Debentures Issued	$9,180,947.34	$8,427,434.77	(8.2%)
School			
No. of Applications*	44	49	5
No. of School Divisions	21	22	1
Amount of Borrowing Authorized	$26,535,113.00	$20,563,816.00	(22.5%)
Amount of Debentures Issued	$15,305,000.000	$10,910,000.00	(28.7%)

* For capital works initiated by The Public Schools Finance Board and debentures purchased by The Manitoba School Capital Financing Authority. One of the applications was initiated by the School Division on the approval of The Minister of Education for borrowing in the amount of $360,000.00 to be secured by a mortgage.

NOTE: City of Winnipeg not included.

Municipal debentures issued in 1982 amounted to $8,427,434.77 as indicated above, and were sold as follows:

	1981	1982
Fiscal Agent Sales	$ -0-	$1,554,000.00
Local Municipal Sales - Public	24,947.45	7,500.00
Municipal Own Reserve Funds	773,173.56	857,722.97
Other Municipal Authorities	72,234.00	26,000.00
Minister of Finance of Manitoba, on behalf of:		
- Manitoba Water Services Board	2,384,007.31	173,468.31
- Agricultural Services Centre Agreement	874,873.86	1,058,841.41
- Manitoba Public Insurance Corporation	5,051,711.16	4,749,902.08
	$9,180,947.34	$8,427,434.77

Interest rates were again the main feature of capital borrowing in 1982 with the market rates changing considerably through a range of approximately 6 percentage points from 13½% to 19½%. The interest rates, as one of the main features of a sagging economy during 1981, again caused a substantial cutback in municipal borrowing as is evidenced in the figures above. Municipal authorities were reluctant to sell debentures at the higher rates and decided to continue short-term interim financing until rates dropped substantially at the end of 1982.

The Minister of Finance was again the most prominent purchaser of municipal debentures in 1982; purchasing debentures on behalf of The Manitoba Public Insurance Corporation and other funds at prevailing market rates.

Although the prevailing rate ranged considerably, rates for actual purchases made by The Minister of Finance ranged only from 14.0% to 18½%. It is quite evident that the purchases made by The Minister of Finance provide a very valuable service to all municipalities, especially small municipalities with issues of less than $100,000.00. The importance of this service was appreciated when the interest rates dropped from about 18.0% in early July down to 13¾% in late December, and The Minister of Finance again purchased all the debentures which usually were purchased by Manitoba Water Services Board. The interest rate established for Manitoba Water Services Board purchases was 14¾% whereas the debentures were able to be sold to The Minister of Finance at various lesser rates; a substantial saving for the municipalities.

The Manitoba Water Services Board continued to offer to finance municipal debentures through its loan program of financial assistance for projects done under agreement with it. The interest rate for work completed to March 31, 1982 was set at 14¾%, as mentioned above, and, although the financing service was available to the municipalities, all of them decided to finance with The Minister of Finance at the various lower prevailing interest rates and pay cash to the Manitoba Water Services Board. In early 1982 two municipalities financed their 1981 balances with the Manitoba Water Services Board at the higher 1981 rate in order to be able to use the feature offered of redeeming the debenture at anytime.

There was one debenture issue sold through a fiscal agent in 1982. Most of the balance of debenture issues in 1982 were made to the Reserve Funds of the respective municipalities; in fact there was an increase of purchases by Reserve Funds. The interest rates on these debentures purchased as Reserve Fund investments were, generally, well below market rates, averaging approximately 10½%.

There were five debenture issues made locally with all of these being to individuals. The interest rates on these issues were generally at the prevailing rates.

It should be noted that interest rates, on average, for debenture issues increased marginally from approximately 14¼% in 1981 to approximately 14¾% in 1982 for 20 year term debentures.

Municipal Grants Programs

In the past year grants to municipalities were administered by this Branch through the following programs:

Main Street Manitoba provides $1.5 million to business people and municipalities working together to improve the appearance of Manitoba Main Streets. Municipal corporations are eligible to receive ⅔ provincial funding for approved public projects while ⅓ provincial financing up to a maximum of $500 will be paid to business people for approved storefront renovations.

The Main Street Manitoba program was introduced in 1982 and the first project approval, providing for grants of $107,670.00 to the Village of Erickson, was announced in November of that year.

Centennial Grants of $2.0 per capita based on Statistics Canada census figures were paid for approved projects to three municipal corporations for centennial celebrations. Grants totalled $33,556.00 in the 1982 and 1983 fiscal year.

Grants-in-lieu of Taxes are paid to municipal corporations to offset costs of servicing provincially owned properties which benefit from municipal services.

The Province paid grants equivalent to school and municipal taxes on all provincial properties except those exempted such as vacant unpatented land, public highways, road allowances, provincial waterways, lands in provincial parks or recreation areas, community pastures, and lands leased to private individuals or companies.

Grants-in-lieu of taxes in excess of $19.6 million were paid to municipalities by municipal tax due dates.

Provincial Municipal Tax Sharing Grants allocate 2.2 points of personal income tax and 1.1% of corporate taxable income to municipalities under provisions of the Provincial-Municipal Tax Sharing Act.

Payments, calculated by this Branch and based on 1981 census data excluding military population, are jointly administered by the Manitoba Department of Finance and the Department of Municipal Affairs and are paid by July 31st each year.

Payments, updated to reflect changes in municipal boundaries were as follows:

- a basic per capita payment of $24.30 to all organized municipalities and to the Minister of Northern Affairs on behalf of unorganized territory. The per capita payment increased by $3.30 or 15.7% over the amount paid in 1981.
- an urban services supplement paid to cities, towns, villages and four urban local governement districts, distributed at $3.75 per capita for centres up to 5,000 population and $5.25 per capita for centres of more than 5,000 population. The urban services supplement payment remained the same as in 1981.
- a transitional adjustment payment to 13 municipalities to ensure that total 1982 entitlements were not less than the amounts received in 1981, despite a reduction in population since 1976.

Payments on comparative basis in 1981 and 1982 for local g[illegible]rnments are shown below:

Type of Local Government	Population	$ 1981 Payment	$ 1982 Payment
Rural Municipalities	198,066*	4,104,177	4,821,757
Villages	26,655	647,905	748,054
Towns	91,399	2,240,411	2,619,422
Cities	631,937*	16,555,534	18,705,417
Local Government Districts	29,975*	724,820	792,024
Department of Northern Affairs	38,936	812,805	946,145
TOTALS	1,016,968	25,085,652	28,632,819

* Population and payments will change due to military population adjustment.

Urban Transit Grants are paid to urban centres, other than the City of Winnipeg to assist with the operation of public transit systems.

In 1982 operating transit grants, equivalent to the lesser of either 50% of the urban governments' net operating transit deficit or a grant ceiling established by the Province, totalled $599,134.53. These grants were paid to the cities of Brandon, Flin Flon and Thompson.

Tax imposition/Tax Collection

Municipal tax imposition and collection indicates the ability and/or willingness of the taxpayer to meet the municipal tax levy promptly, and the efficiency of the municipality in collecting taxes levied. Data collected indicate an overall decrease in tax collections to 97.40% of the levy in 1982 as compared to 98.12% in 1981. Tax penalties are fixed at 15%.

The following provides a comparative summary of increase/decrease in tax imposition and collection for the period 1977 to 1982:

Increase in Tax Imposition

	1982 over 1981		1981 over	1980 over	1979 over	1978 over
	Amount ($)	(%)	1980 (%)	1979 (%)	1978 (%)	1977 (%)
R.M.'s	9,275,854	10.54	1.67	14.18	9.74	7.70
L.G.D.'s	1,199,429	16.22	0.59	11.17	9.39	0.11
Villages	1,296,791	14.35	6.33	11.91	9.87	11.20
Towns	6,201,404	14.47	13.54	11.74	10.45	7.94
Cities*	51,424,082	13.90	7.93	11.15	8.59	10.97
TOTAL	69,397,560	13.42	7.15	11.73	8.97	9.99

Increase in Tax Collection

	1982 over 1981		1981 over	1980 over	1979 over	1978 over
	Amount ($)	(%)	1980 (%)	1979 (%)	1978 (%)	1977 (%)
R.M.'s	7,049,410	8.14	1.06	13.33	7.67	7.96
L.G.D.'s	66,486	0.85	(7.06)	18.09	10.76	12.78
Villages	1,124,883	12.76	6.12	13.77	5.68	15.66
Towns	6,088,537	14.76	12.38	13.50	6.38	13.98
Cities*	49,540,350	13.65	6.72	11.06	7.34	10.88
TOTAL	63,869,666	12.58	5.97	11.79	7.34	10.74

* Includes City of Winnipeg

Comparative Statement of Tax Impositions and Tax Collections 1981 Actual and 1982 Estimated*

	1981 ACTUAL			1982 ESTIMATED*			
	Tax Imposition	Tax Collections	Collections as Percent of Imposition	Tax Imposition	Tax Collections	Collections as Percent of Imposition	Change 1982 from 1981
Rural Municipalities	88,007,536	86,641,041	98.45	97,283,380	93,690,451	96.31	Decrease
Local Government Districts	7,393,867	7,792,584	105.39	8,583,316	7,859,000	91.46	Decrease
Villages	9,037,248	8,813,799	97.53	10,334,039	9,938,682	96.17	Decrease
Towns	42,866,867	41,245,433	96.22	49,068,271	47,333,970	96.52	Increase
Cities	369,984,718	363,054,876	98.13	421,408,800	412,595,226	97.91	Decrease
TOTAL	517,290,256	507,547,743	98.12	586,687,816	571,417,409	97.40	Decrease

* Estimate based on sample survey of 55 municipalities, with all 5 cities being surveyed.

Municipal Planning Branch

The Municipal Planning Branch functions and operates under The Planning Act and is directly responsible for the provision of a professional planning advisory service to local government through the following major planning programs:

- Planning advisory service to Planning Districts on a continuing basis
- Planning advisory service to municipalities unable to form planning districts on a project basis
- Planning advisory service to northern and remote communities upon request of the Minister of Northern Affairs
- Planning advisory service to government departments
- Planning advisory service to all councils and Planning District Boards on application to subdivide land

Service is provided by professional land use planners and technical support staff located in nine rural centres. This decentralized service is back up by a central team with specialization in the following disciplines;

Urban planning, rural planning, recreation planning, economic planning, development control and technical services.

Planning Advisory Service to Planning Districts

Continuing, on-going professional planning advisory service is extended to Planning District Boards and member municipalities.

The Planning District concept, innovative in Canadian land use planning was introduced through The Planning Act of 1976. The Act encourages the transfer of land use decision making from the Province to local governments. Two or more municipalities are encouraged to join together to direct District growth through a Board made up of elected officials from member municipalities. To date, 49 municipalities have joined to form 16 Districts.

The Act specifies that background studies, which detail District resources be prepared. From an analysis of background information, from knowledge obtained from area residents, and with the assistance of the planners; the policy of the local authority towards the use of land within its jurisdiction is proposed in the form of a development plan.

The Development Plan which is adopted by the Planning District Board must be consistent with and eventually replaces, Provincial Land Use Policies, general guidelines designed to protect Manitoba's environmental and economic land use base and adopted by the Province. The Development Plan is implemented by zoning by-laws which are adopted by municipal councils, and regulate the use of land within the municipality. Public meetings to gather local opinion are important to the process.

A further step in the process delegating autonomy to the local Board is the transfer of approving authority for the subdivision of land from the Minister to the Planning District Board. Applications for subdivision are reviewed to ensure compatibility with District Development Plans and decisions made by the Board may be appealed by the applicant or the Province to the Municipal Board for resolution.

Manitoba is one of the few Canadian Provinces which encourages and provides for the delegation of subdivision control to local government.

This year, the authority to approve subdivisions was transferred from the Province to the Selkirk and District Planning Area and to the Cypress Planning Area. These are the first Planning Districts in Manitoba to assume total responsibility for land use decision making.

To encourage the formation of Planning Districts, the Province has developed a two-phase cost shared planning program.

The cost of preparing the required Development Plan is shared on a 50/50 basis between the District and the Province to a maximum District share of $1 per $1,000 equalized assessment over the District, with any shortfall funded by the Province. The Provincial share is mostly provided in staff time.

Continuing Planning Advisory Service to District Boards and member municipalities is described and provided under agreement between the Minister and the District Boards.

In 1982, the following Planning Districts were formed:

Lac du Bonnet –	Village of Lac du Bonnet R.M. of Lac du Bonnet
Boyne River –	Town of Carman R.M. of Dufferin
Winnipeg River –	L.G.D. of Alexander Village of Powerview

Costs of ongoing Planning Advisory Service to Planning Districts are fully borne by the Province.

In the 1982-83 fiscal year, professional planning advisory service to Planning Districts exceeded 15,900 staff hours.

STATUS OF PLANNING ADVISORY SERVICE TO PLANNING DISTRICTS

PLANNING DISTRICT AND MEMBER MUNICIPALITIES	Planning Scheme	Basic Planning Statement		Development Plan		Zoning By-Law	
	In Effect	Being Prepared	In Effect	Being Prepared	In Effect	Being Prepared	In Effect
CYPRESS DISTRICT					●		
Carberry, Town	●					●	
Glenboro, Village	●					●	
North Cypress, R.M.	●					●	
South Cypress, R.M.	●					●	
SELKIRK & AREA DISTRICT					●		
Selkirk, Town	●					●	
St. Andrews, R.M.	●					●	
St. Clements, R.M.	●					●	
BROKENHEAD RIVER DISTRICT					●		
Beausejour, Town	●					●	*
Garson, Village						●	*
Brokenhead, R.M.						●	
M.S.T.W. DISTRICT					●		
Morden, Town	●					●	●
Winkler, Town							
Stanley, R.M.	●					●	
Thompson, R.M.						●	
THOMPSON DISTRICT				●			
Thompson, City	●					●	
Mystery Lake, L.G.D.	●						
WESTERN INTERLAKE DISTRICT					●		
Coldwell, R.M.	●					●	
St. Laurent, R.M.	●					●	
Siglunes, R.M.	●					●	
NEEPAWA & AREA DISTRICT					●		
Neepawa, Town	●						
Langford, R.M.	●						
Rosedale, R.M.							

*Interim Development Control

PLANNING DISTRICT AND MEMBER MUNICIPALITIES	Planning Scheme	Basic Planning Statement		Development Plan		Zoning By-Law	
	In Effect	Being Prepared	In Effect	Being Prepared	In Effect	Being Prepared	In Effect
SOUTH INTERLAKE DISTRICT		●		●			
Stonewall, Town	●						*
Teulon, Village							*
Rockwood, R.M.	●						*
Rosser, R.M.							*
SOUTH RIDING MTN. DISTRICT				●			
Erickson, Village							
Clanwilliam, R.M.							
Harrison, R.M.	●						
Strathclair, R.M.							
Park, L.G.D.	●						
BRANDON & AREA DISTRICT				●			
Brandon, City					●		●
Cornwallis, R.M.	●						
Elton, R.M.	●						
EAST INTERLAKE DISTRICT				●			
Gimli, Town	●						
Arborg, Village	●						
Riverton, Village			●				●
Bifrost, R.M.	●						
Gimli, R.M.	●						
NOR-MAC DISTRICT				●			
MacGregor, Village	●						
North Norfolk, R.M.	●						
KILLARNEY DISTRICT				●			
Killarney, Town	●					●	
Turtle Mtn., R.M.	●					●	
BOYNE DISTRICT							
Carman, Town	●						
Dufferin, R.M.							
LAC DU BONNET DISTRICT				●			
Lac du Bonnet, V.	●					●	*
Lac du Bonnet, R.M.	●	●				●	*
WINNIPEG RIVER							
Powerview, Village	●						
Alexander, L.G.D.	●						

*Interim Development Control

Planning Advisory Service To Municipalities

The Province recognizes that some municipalities are unable to form Planning Districts and encourages the establishment of local land use policy plans. The availability of planning assistance in these cases is dependant on staff and financial resources.

The Province may enter into Agreements with municipalities to provide planning service on a project basis.

Special projects undertaken by Planning Branch field offices include the Main Street Manitoba Program. Design assistance, tailored to suit municipal requirements, is provided upon request.

MUNICIPALITY	Planning Scheme	Basic Planning Statement		Development Plan		Zoning By-Law	
	In Effect	Being Prepared	In Effect	Being Prepared	In Effect	Being Prepared	In Effect
CITIES							
Flin Flon	●			●		●	
Portage la Prairie	●				●	●	
TOWNS							
Altona	●						
Dauphin	●		●	●			●
Emerson		●					
Grandview	●						
Hartney	●						
Leaf Rapids	●			●			
Minnedosa	●						
Morris	●						
Rivers	●						
Roblin	●			●			
Russell		●					
Snow Lake	●			●		●	
Souris	●						
Steinbach	●			●			
Swan River	●			●			
The Pas					●		●
Virden	●						
Winnipeg Beach	●						
VILLAGES							
Benito	●						
Cartwright		●				●	
Dunnottar	●		●			●	
Hamiota	●						
Niverville	●		●			●	
Notre Dame	●						
Plum Coulee	●						
Ste. Anne	●	●					
St. Claude	●						
St. Lazare	●						
St. Pierre	●						
Shoal Lake	●						
Somerset	●						
Treherne	●			●			
Wawanesa				●			
Winnipegosis	●						

* Interim Development Control

MUNICIPALITY	Planning Scheme	Basic Planning Statement		Development Plan		Zoning By-Law	
	In Effect	Being Prepared	In Effect	Being Prepared	In Effect	Being Prepared	In Effect
R.M.'s							
Archie		●				●	*
Argyle	●						
Cartier	●		●			●	
Daly	●						
Dauphin			●				●
De Salaberry			●				●
Eriksdale	●						
Franklin	●						
Glenwood	●						
Hanover	●		●	●		●	
La Broquerie	●	●					
Lawrence	●						
MacDonald	●	●				●	
Miniota		●					
Montcalm	●						
Morris	●						
Mossey River		●					
Oakland		●					
Ochre River	●						
Odanah	●						
Portage la Prairie	●			●			
Rhineland	●			●		●	
Ritchot	●	●					
Riverside	●						
Roblin	●						
Roland			●				●
Ste. Anne		●					
St. Francois Xavier	●						
St. Rose		●				●	
Shellmouth	●						
Shell River	●						
Sifton	●						
Silver Creek	●						
Springfield	●				●	●	
Strathcona	●						
Swan River	●			●		●	
Tache	●						
Victoria	●						
Wallace	●						
Whitehead			●			●	
Whitemouth	●						
Whitewater	●						
Winchester	●	●					
Woodlands	●	●					
Woodworth	●						
L.G.D.'s							
Alonsa	●						
Churchill			●				●

* Interim Development Control

MUNICIPALITY	Planning Scheme	Basic Planning Statement		Development Plan		Zoning By-Law	
	In Effect	Being Prepared	In Effect	Being Prepared	In Effect	Being Prepared	In Effect
Consol			•				* •
Fisher	•						
Gillam	•				•	•	
Grand Rapids	•		•			•	
Lynn Lake	•						
Mountain	•						
Pinawa	•						
Stuartburn	•						

* Interim Development Control

The following charts illustrate projects undertaken by the Branch under the Planning District and Municipalities Program in 1982-83.

Record of Major Projects

No. of Projects		Terms of Reference & Budget Approvals	Council Approvals	Project Agreem'ts	Background Studies Complete	Draft Plans / By-laws Complete	Plans / By-laws Given 1st. Reading	Final Approvals
Previous Year Carry Overs	New Requests							
63	48	15	14	18	16	51	31	18

Record of Other Projects

No. of Projects		Project Approvals	Project Drafts Completed	Projects Completed
Previous Year Carry Overs	New Requests			
16	147	89	101	96

Planning Advisory Service To Remote and Northern Communities

Planning advisory service is provided to Northern communities upon request of the Department of Northern Affairs. Professional exertise is extended in the preparation of community (townsite) development plans, subdivision designs for new housing developments, organization of existing land occupancy, infilling and infrastructure development of an economic or municipal nature.

Community councils and communities, as well as the Minister of Northern Affairs are assisted with the administration of Part IX of The Planning Act which applies to Northern Manitoba. Costs are recovered under provisions of the Canada/Manitoba Northlands Agreement.

STATUS OF PLANNING ADVISORY SERVICE TO NORTHERN COMMUNITIES

COMMUNITY	Planning Scheme	Basic Planning Statement		Development Plan		Zoning By-Law	
	In Effect	Being Prepared	In Effect	Being Prepared	In Effect	Being Prepared	In Effect
Bisset		•				•	
Manigotogan			•			•	
Stevenson Island		•					
Wabowden		•					
Matheson Island		•					

Planning Advisory Service to Other Government Departments

Professional land use planning advice is provided to other government Departments and agencies.

Representation on inter/intra governmental committees ensures that the best possible advice on land use planning issues is extended to local government while at the same time local government opinion is represented and forwarded to committee membership.

Process and Review of Applications to Subdivide Land

The Municipal Planning Branch provides assistance upon request to applicants in preparing and processing applications to subdivide land.

Such applications are reviewed on behalf of the Provincial Planning Branch by Municipal Planning Branch staff to ensure compatability with municipal land use plans. Subdivision applications which may conflict with Provincial Land use policies are forwarded to the Provincial Planning Branch for review on behalf of the Province. Statistics on subdivision activity are found in the Provincial Planning Branch section of this report.

In 1982-83 Municipal Planning Branch staff attended the following meetings described below by activity:

Meetings by Activity

Subdivision Approval	Planning Advisory Service	Devel. Plan B.P.S.	Zoning By-Law	
322	366	362	257	

Other Projects	Liaison Public Rel.	Planning Service to Province	Base Mapping	Subdivision Design	TOTAL
121	282	104	7	17	1838

Municipal Services Branch

Service . . . the Municipal Services Branch provides infield administrative assistance and guidance to municipal administrators and elected officials on all matters concerning municipal administration.

In the past year, Municipal Service Officers paid infield visits and addressed municipal meetings and seminars as follows:

R.M.'s	Villages	L.G.D.'s	Towns	Cities	TOTAL
(105)	(40)	(17)	(35)	(5)	(202)
440	164	96	145	9	854

The Branch provides supervision and guidance to Manitoba's 17 Local Government District Administrators to lead and develop local councils to assume responsibility for local government and to assist Local Government Districts to work towards independent municipal status.

Branch staff investigated and reported on matters of public concern on behalf of the Minister. In the past year, 131 investigations were made and responded to.

The Branch plays a vital liaison role between municipalities and other departments/levels of government. In this capacity, Branch staff in 1982 served on the following inter/intra governmental committees: Rail Line Abandonment Committee; Form Committee of the Manitoba Municipal Administrators Association; Emergency Measures Organization; Mandan Transmission Line Committee; Inter-departmental International Year of Youth 1985 Planning Committee; Crown Lands Task Force; Local Government District Task Force; Main Street Manitoba Committee; Futures Committee of the Manitoba Municipal Administrators Association.

In addition, the Branch sponsors training and education programs for appointed and elected officials and local government office staff.

The Department, the Manitoba Municipal Administrators Association, and the Department of Continuing Education, University of Manitoba co-sponsor a four year certificate course in Municipal Administration. Course content for the September 1982 to April 1983 correspondence program was "Municipal Accounting". One hundred and forty-six people completed the accounting course.

In April of 1982, 22 men and women graduated with certificates of municipal administration.

In the past year the Branch organized two four day seminars for municipal administration staff in Gimli. Eighty-two secretary-treasurers, resident administrations, office staff attended. All Branches had input into this seminar. Costs were recovered from participants.

Branch staff organized a three day conference in Brandon for municipal officials. Three hundred and fifty mayors, reeves, councillors and municipal administrators attended. Program topics were suggested by the Union of Manitoba Municipalities and the Manitoba Association of Urban Municipalities. Staff from Brandon Agricultural Centre provided support services during the conference. Costs were recovered from participants.

Branch staff developed a Municipal Administration Policy and Procedure Manual. Designed for the use of municipal administrators, the manual contains a permanent record of bulletins and directives on administration and procedural matters which are issued by other Branches of the Department and by other Departments. Distribution is restricted to Manitoba municipal corporations.

In addition, the Municipal Services Branch provides metric and energy information to municipalities as well as an annual Directory of Municipal Officials.

The Branch maintains a central data processing centre for the use of municipalities, Local Government Districts, and other Branches of the Department.

Under this program, assessment and taxation rolls are produced on a cost recovered basis for all 202 municipalities.

Tax statements are processed for 198 municipalities. Statements include assessment and reported mill rates and detail various levies such as frontage charges, sewer and water, local improvements and municipal services. Also included are "Provincial Resident Homeowners Advances" and "The Pensioners School Tax Assistance Program", administered through this Branch. Program costs are recovered from municipal corporations.

Computerized water billings are prepared on a cost recovered basis for 52 urban municipalities.

Detailed analysis of use and costs in operating public works equipment are prepared for two municipalities. Costs are recovered.

Data processing updates and revises assessment rolls with information received from the Provincial Municipal Assessor. Assessment and Court of Revision notices and other information relating to sales analysis and equalized assessment are processed. The data processing centre stores and maintains a file of all property sold in Manitoba. The Computer Assisted Sales Analysis System (CASAS) provides sales/assessment ratio statistics to the Assessment Branch which allows the Branch to monitor which municipalities need assessment updating and by how much relative to market values.

In addition, municipal analytical reports are prepared upon request for the Assessment, Budget and Finance, and Municipal Planning Branches as well as other Departments and levels of governments.

Provincial Planning Branch

Service . . . Provincial Planning Branch staff provide analytical advice and administrative support to the Interdepartmental Planning Board, a clearing house for the approval of municipal and provincial plans and projects; and to the Provincial Land Use Committee of Cabinet, a ministerial committee which provides policy direction in the management of the Province's land resource.

The Provincial Planning Branch administers Part II of The Planning Act which refers to the duties of the Minister in developing and monitoring Provincial Land Use Policies, and Part VI which refers to approval of subdivisions.

Land Use Policies were approved by Order-in-Council in 1980 after two and a half years of public review. The 13 Policies apply to all land in the Province with the exception of Crown Land, land under the jurisdiction of the City of Winnipeg, and land covered by a municipal or district development plan.

They provide a basis for the preparation of municipal and district development plans and guide the review of applications to subdivide land.

During the year ended March 31, 1983, the Branch coordinated the provincial review of a number of plans and basic planning statements to ensure that provincial interests were taken into account. These include the following municipalities, planning districts and local government districts:

City of Portage la Prairie
Town of Dauphin
Village of Dunnotar
Community of Bissett
R.M. of Mossey River
R.M. of Ritchot
R.M. of Archie
M.S.T.W. Planning District
Neepawa Planning District
Western Interlake Planning District
Brandon Planning District
Thompson Planning District
Brokenhead Planning District
L.G.D. of Gillam

In exercising its responsibilities under Part VI of The Planning Act, the Branch becomes directly involved in about 10% of all subdivision applications. This percentage represents those instances in which a provincial land use concern has been raised. The Branch works with the applicant, councils and government departments in an attempt to arrive at an acceptable solution. If a solution cannot be found, the subdivision is rejected by the Branch on behalf of the Minister. If this decision is appealed to the Municipal Board, the Branch is responsible for representing provincial interests at the hearing. In the year ended March 31st, 1983, 94 applications were dealt with by the Branch.

The Branch's responsibility under The Act also includes compiling statistics on subdivision applications. In the year ended March 31, 1983 applications were as follows:

Applications for Subdivision

In Process Start of Period	Received	Approved	Approved Lots	REJECTED BY: Local Council	REJECTED BY: Approving Authority	REJECTED BY: Municipal Board	Closed	In Process End of Period
1,579	1,156	912	2,218	88	11	8	75	1,537

In 1982, a major milestone in land use planning was reached when the Province transferred the authority to approve subdivision of land to the Selkirk and Area Planning District and the Cypress Planning District. The transfer of approving authority marks the final step in the land use planning process which, under provisions of Part VI of The Planning Act, encourages municipal corporations to join together in planning districts to assume maximum control of local land resources. The Branch negotiates the terms of transfer on behalf of the Minister.

As advisors to the Interdepartmental Planning Board and the Provincial Land Use Committee of Cabinet, Provincial Planning Branch staff have participated in planning or represented provincial interests involved in several dozen projects. For example, these have included:

- Mandan Transmission Line - This project would interconnect the Manitoba-Nebraska electrical transmission systems to allow a seasonal exchange of power. Provincial Planning Branch staff, on behalf of the Provincial Land Use Committee of Cabinet, have been working with Manitoba Hydro, area municipalities, and the public to select the final route of the 130 km transmission line.

- Riding Mountain Task Force - A working committee of the Interdepartmental Planning Board was established to negotiate municipal/provincial interests within Riding Mountain National Park.

- Cadastral Mapping Committee - The committee has been requested by the Interdepartmental Planning Board to report on the establishment of a multi-purpose land information network within the Province, together with basic costs and benefits. The committee is also assisting in the review of a City of Winnipeg request for support and financial assistance to develop a City-Provincial Geographical Referencing and Computer Assisted Mapping System.

- Provincial Land Use Plan for East Side of Lake Winnipeg - Under the auspices of the Interdepartment Planning Board, the Provincial Planning Branch chairs an interdepartmental committee which is drafting a provincial plan for the use and development of the resources in an area of approximately 26,000 square kilometres east of Lake Winnipeg.

- Interprovincial Cooperation in Planning Issues on the Manitoba-Ontario Border - Efforts are now being made to develop a system which would facilitate interprovincial consultation and cooperation on issues of mutual concern in the vicinity of the Ontario-Manitoba border. The focus of the exercise is to protect the land and water resources in the area, recognizing at the same time the particular mandates of the governments involved.

In addition to functioning as members of ad hoc committees established for these and other projects, Branch members serve on several standing committees: The Conservation Districts Commission; Crown Land Classification Committee; Soil Survey Advisory Board; and the Lake Winnipeg, Churchill, Nelson River Advisory Board.

Research Group

Service . . . the Research Group was established in April of 1982 to provide the Department with an increased capacity to explore and develop programs and policy options. The ultimate goal of such research will be to provide the best possible advice and assistance to municipalities.

In the past year, Research Group staff have studied and analyzed in depth the recommendations of the Manitoba Assessment Review (Weir) Committee. This major project included a statistical analysis of selected review committee recommendations. The analysis portrayed the impact on various property classes of implementaton of the major Weir Committee recommendations. Results of the model have been summarized and published in the report, "A Statistical Analysis of the Impact of Selected M.A.R.C. (Weir) Recommendations" which was distributed to all municipalities, school divisions and to those who submitted briefs to the Weir Committee. Following distribution of the statistical analysis, the Standing Committee on Municipal Affairs scheduled a series of meetings throughout the Province, including the City of Winnipeg, to permit Manitobans to express their views.

In addition to the assessment review the Research Group is also examining present procedures concerning municipal borrowing limits. The current system links borrowing capacity to equalized assessment. Such factors as fluctuating interest rates and potential changes to the assessment system have made it necessary to project and study the implications of these new circumstances on existing departmental policies.

The Research Group is responsible for producing the "Municipal Informat", a quarterly newsletter distributed to all municipal officials in Manitoba, government departments and interested citizens. The Research Group maintains a library and provides full reference service to staff and the general public. It also co-ordinates production of the Department's Annual Report.

Legislation
Legislation Administered by the Department

	R.S.M. 1970 Chapter	If Enacted After 1969 or Not Consolidated
Assessment of Property for Taxation in Municipalities in 1981 and 1982		SM 1980 c. 71
Local Authorities Election Act	L 180	SM 1970 c. 40
Local Government Districts Act	L 190	
Municipal Act (except Sections 295 to 306)	M 225	SM 1970 c. 100
Municipal Assessment Act	M 226	SM 1970 c. 33
Municipal Affairs Administration Act	M 230	
Municipal Board Act	M 240	
Municipal Boundaries Act	M 250	
Municipal Debt Adjustment Act	M 260	
Municipal Works Assistance Act - 1964		(SM 1964 (1st) c.34)
Official Time Act	0 20	
Planning Act except in relation to Northern Manitoba, those provisions of The Act that by Order-in-Council No.1245/76 are declared to apply mutatis mutandis to Northern Manitoba	P 80	SM 1975 c 29
Soldiers Taxation Relief Act	S 180	
Unconditional Grants Act	U 10	

Copies of these Acts are available from:

The Queen's Printer
200 Vaughan Street
Winnipeg, Manitoba
R3C 0V8

(204) 944-3012

Changes in Legislation
Spring Session 1982

THE MUNICIPAL ACT

Section 5.1(3) - this amendment refers to payment for work carried out by a municipality for an individual. The legislative change provides for payment of interest on any unpaid balance after 30 days following presentation of the account. Should the account remain unpaid after 90 days, the amount, plus accrued interest may be added to property taxes payable.

Sections 12(3), 12.1(2), 21, 22, 24 - Amendments to these sections will allow the Minister of Municipal Affairs to refer all requests for boundary alterations to the Municipal Board.

Section 49(1) - Provisions, through amendment, have been made for members of councils who serve as volunteer fire fighters or emergency vehicle attendants to be compensated for out of pocket expenses.

Section 450(1) - This amendment permits municipalities to borrow by overdraft until levied taxes are collected.

Section 796(2) - Legislative amendments provide for grants-in-lieu of taxes to be paid for improved lands for which no grant or transfer has been made from the Crown or which have never been registered under the Real Property Act.

Section 802(1) - This amendment refers to interest chargeable in the event of a tax sale. The rate charged may now be fixed by municipal by-law and charged from the date of advertisement of the tax sale.

Section 842(1) - Changes in the Act provide for penalties to be paid from the date of advertisement of a tax sale to the date of tax purchase or redemption.

Publications

Annual

Municipal Affairs Manitoba, First Annual Report for the year ended March 31, 1983.

Twenty-fourth Annual Report of The Municipal Board for the year ended December 31, 1982.

1981 Statistical Information Respecting the Municipalities of the Province of Manitoba.

Sixth Annual Report of the Municipal Employees Benefit Board for the year ended December 31, 1982.

Annual Report 1982 - Provincial Municipal Assessment Branch

1983 Municipal Officials Handbook

Catalogue of Grants Available to Municipalities 1982

The Municipal Assessment Act

Bill 100, enacted in 1980 "froze" the level of property valuations while the Manitoba Assessment Review Committee completed its study.

In 1982, the "freeze" was extended until Committee findings are assessed and evaluated.

Winter Session 1982

Proposed changes to the Municipal Act have been tabled in the Legislature.

Occasional 1982-1983

Municipal Informat - Vol. 2 No.3 - Vol. 3 - No.2 Quarterly newsletter

Planning Districts in Manitoba: Proceedings of the Second Meeting of Planning District Boards, October 1981.

A Fair Way to Share: Report of The Manitoba Assessment Review Committee.

A Statistical Analysis of Selected Recommendations of the M.A.R.C. (Weir) Report

Copies of our publication are available from:

The Department of Municipal Affairs
14th Floor - 405 Broadway Avenue
Winnipeg, Manitoba
R3C 3L6

Boards and Committees

Municipal Board

The Municipal Board, established in 1959, is a quasi-judicial body whose members are appointed by the Province. Board members include a chairman and several part-time members representing the Province, local governments and the community at large. The Board hears appeals, conducts inquiries and prepares recommendations pursuant to appropriate statutes of Manitoba. Board recommendations are submitted to the Minister of Municipal Affairs.

Because of its quasi-judicial nature, the Board operates independently. It is attached to the Department for administrative reasons only.

An annual report is prepared on a calendar year basis.

Municipal Employees Benefits Board

The Board administers a provincial pension and disability plan and a group life insurance program for municipal employees. Board members include a chairman and four appointees who represent municipal corporations and organizations. The Board reports to the Minister of Municipal Affairs.

An annual report is prepared on a calendar year basis.

Municipal Advisory Committee

This Committee includes the President and Vice-President of both the Manitoba Association of Urban Municipalities and the Union of Manitoba Municipalities and a representative from the Manitoba Municipal Administrators Association. The Committee meets at the call of the Minister of Municipal Affairs who serves as Chairman.

In the year ending March 31, 1983, the Committee met on a number of occasions to discuss matters of mutual concern.

Civic Service Board

The Board, chaired by an independant representative appointed by the Province and whose membership represent the Union of Manitoba Municipalities, the Manitoba Association of Urban Municipalities and the Manitoba Municipal Administrators Association, acts as a Board of Reference to consider complaints of municipal councils, clerks, or treasurers. The Board reports to the Minister of Municipal Affairs.

In the year ended March 31, 1983, the Board was not called as there were no staff/management disputes requiring mediation.

Leaf Rapids Town Properties

Leaf Rapids Town Properties (formerly Leaf Rapids Corporation) was formed in 1971 by a precedent setting agreement between the Province and Sherritt-Gordon Mines. Under the terms of the agreement, all assessable surface property of the mining company was put on the tax roll for taxation purposes making Sherritt-Gordon a corporate citizen. The Province, through the Leaf Rapids Corporation developed the property and is recovering costs through land sales and property rentals, proceeds of Local Government District debenture issues retired through local taxation; provincial funding of schools and hospitals; provincial grant programs.

Chairman of the board is the Deputy Minister of Municipal Affairs. Board members includes three senior civil servants and a secretary.

Day to day management of the Town Centre, Industrial Park, mobile home park, other properties, is carried out by a staff of five.

The changing economic climate and mineral markets in the 1982 - 1983 fiscal year has resulted in reduced mineral extraction. The impact of these conditions has resulted in increased unemployment, reduced population and a lowered tax base.

Manitoba Assessment Review Committee

The Manitoba Assessment Review (Weir) Committee Report was released in March of 1982. The Committee was appointed by Order-in-Council in 1979 and terms of reference related to all aspects of Real Property Assessment in Manitoba. These terms were extended to include the question of personal property assessment in Manitoba.

Public meetings were held in 1980 and 1981 to ensure that all Manitobans had an opportunity to make their views known to the committee.

The committee report contains 164 recommendations dealing with all aspects of the assessment process in Manitoba.

Following release of the Report, the Government of Manitoba announced that an internal indepth review would be undertaken and public meetings would be held before decisions on implementing the recommendations were made.

The Minister of Municipal Affairs requested Department staff initiate a review and establish an interdepartmental Task Force to ensure the evaluation of assessment recommendations would be thorough and co-ordinated.

The staff evaluation was co-ordinated by the Research Group of the Department and comprised an indepth study of the recommendations.

Department of Municipal Affairs Offices

The Honourable A.R. (Pete) Adam
Minister
330 Legislative Building
Winnipeg, Manitoba
R3C 0V8 (204) 944-3788

Mr. G.D. Forrest
Deputy Minister
332 Legislative Building
Winnipeg, Manitoba
R3C 0V8 (204) 944-3787

Mr. K. Cameron
Director of Administration
1436-405 Broadway
Winnipeg, Manitoba
R3C 3L6 (204) 944-2200

Mr. J. Reimer
Provincial Municipal Assessor
1350-405 Broadway
Winnipeg, Manitoba
R3C 3L6 (204) 944-2605

Mr. F.R. Dennis
Director
Municipal Budget and Finance
1322-405 Broadway
Winnipeg, Manitoba
R3C 3L6 (204) 944-2567

Mr. John Whiting
Director
Municipal Planning
1418-405 Broadway
Winnipeg, Manitoba
R3C 3L6 (204) 944-2158

Mr. J.L. Fulsher
Director
Municipal Services
1344-405 Broadway
Winnipeg, Manitoba
R3C 3L6 (204) 944-2579

Mr. David Johns
Director
Provincial Planning
1328-405 Broadway
Winnipeg, Manitoba
R3C 3L6 (204) 944-2595

Mr. R. Brown
Co-ordinator of Research
14th floor, 405 Broadway
Winnipeg, Manitoba
R3C 3L6 (204) 944-2533

Mr. John Acthim
Chairman,
Municipal Board
1234-405 Broadway
Winnipeg, Manitoba
R3C 3L6 (204) 944-2941

DISTRICT ASSESSMENT OFFICES

Municipal Assessment Office
27-2nd Avenue S.W.
Dauphin, Manitoba
R7N 3E5 (204) 638-9111

Municipal Assessment Office
P.O. Box 1017
Minnedosa, Manitoba
R0J 1E0 (204) 867-2785

Municipal Assessment Office
P.O. Box 1238
Morden, Manitoba
R0G 1J0 (204) 822-5421

Municipal Assessment Office
382 Main Street
Selkirk, Manitoba
R1A 1T8 (204) 482-3352

Municipal Assessment Office
25 Tupper Street North
Portage la Prairie, Manitoba
R1N 3K1 (204) 857-9711

Municipal Assessment Office
P.O. Box 370
Steinbach, Manitoba
R0A 2A0 (204) 326-9896

Municipal Assessment Office
340-9th Street
Brandon, Manitoba
R7A 6C2 (204) 728-7000

Municipal Assessment Office
P.O. Box 729
Souris, Manitoba
R0K 2C0 (204) 483-2165

Municipal Assessment Office
59 Elizabeth Drive
Thompson, Manitoba
R8N 1X4 (204) 778-4411

Municipal Assessment Office
P.O. Box 2049
Swan River, Manitoba
R0L 1Z0 (204) 734-4566

PLANNING BRANCH OFFICES

Municipal Planning Branch
200 Eaton Avenue
Selkirk, Manitoba
R1A 0W6 (204) 482-6716

Municipal Planning Branch
112-340 9th Street
Brandon, Manitoba
R7A 6C2 (204) 728-7000

Municipal Planning Branch
27-2nd Avenue S.W.
Dauphin, Manitoba
R7N 3E5 (204) 638-9111

Municipal Planning Branch
59 Elizabeth Drive
Thompson, Manitoba
R8N 1X4 (204) 778-4411

Municipal Planning Branch
P.O. Box 1339
Stonewall, Manitoba
R0C 2Z0 (204) 467-5577

Municipal Planning Branch
P.O. Box 50
Beausejour, Manitoba
R0E 0C0 (204) 268-1411

Municipal Planning Branch
P.O. Box 1660
Morden, Manitoba
R0G 1J0 (204) 822-6221

Municipal Planning Branch
25 Tupper Street North
Portage la Prairie, Manitoba
R1N 3K1 (204) 857-9711

Municipal Planning Branch
P.O. Box 2680
Steinbach, Manitoba
R0A 2A0 (204) 326-1381